



# Khyber Pakhtunkhwa Judicial Academy

Old Session Courts Building, Jail Road, Peshawar,  
Khyber Pakhtunkhwa, Pakistan  
Phone: +92-91-9210744 | Fax: +92-91-9213078  
Email: info@kpja.edu.pk | URL: www.kpja.edu.pk

## TERMS OF REFERENCE FOR SPECIAL SERVICE AGREEMENT

**Position:** Enumerators (Quantitative Research)

**Number of Positions:** 20

**Length of Contract:** 30 days

**Start Date:** June 2013

**Duty Station:** Swat

**Main Duties:** Data Collection through questionnaires and interviews

### 1. Background:

The Khyber Pakhtunkhwa Judicial Academy (Academy) is currently implementing two research projects:

- a. ADR: Gaps between the Formal and Informal Justice System in Malakand
- b. Civil disputes culminating into criminal conflicts

Both projects are being funded by the United Nations Development Program (UNDP) under SRLM programme. Project one seeks to enhance the efficiency of justice services delivery in the militancy hit Malakand that shall, in the long run, contribute to lasting peace through the establishment of the rule of law. In order to assess the extent of gaps between formal and informal dispute settlement mechanisms in Malakand division of Pakistan's Khyber Pakhtunkhwa province, a baseline assessment is envisaged to capture the larger canvas of all the related issues around legal empowerment, the nexus of poverty/ vulnerability and formal/informal justice system and the various mechanisms of redress mechanisms available for all. This baseline assessment will not only map the entire landscape of the formal and informal justice system vis-à-vis performance of justice system but will also attempt to delineate the issues of access, knowledge, attitudes and practices. Thus it will comprehensively inform the subsequent project interventions along with providing milestones of achievements.

Project two seeks to explore the grounds for civil litigation resulting in criminal disputes. Focusing on Pakistan's Swat valley—recently hit by militancy—this study investigates if, why and when a civil dispute culminates to a criminal conflict and what implications does it bring on the rule of law and dispensation of justice.



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## 2. Main Duties:

Under the direct supervision of Research Coordinator, the main duties and responsibilities of the Enumerator will be as follows:

- Obtain statistics of official records
- Assist Research Coordinator in Key Informant Interviews
- Collect data through formal standardised questionnaires
- Perform other duties as assigned by the Research Coordinator or Principal Coordinator

The Enumerator is expected to work for 30 days spread over an agreed time period. The incumbent is expected to travel across District Swat for the duration of the assignment, therefore the relevant DSA will be provided according to the UNDP rules and regulations, whichever apply.

## 3. Qualifications:

Second class Bachelors Degree preferably in Law with at least 2 years experience in the relevant field. Previous research experience will be desirable.

## 4. Other requirements:

- Ability to work and act under pressure in a politically and psychologically difficult environment
- Proven ability to establish priorities and to plan, organize, and monitor own work plan;
- Ability to work as an effective member of a team
- Excellent and effective communication skills
- Excellent interpersonal skills; ability to establish and maintain effective working relations with people

## 5. Language requirements:

Excellent spoken skills in Pashto.

## 6. Payment terms:

The Enumerator will be paid on a monthly basis at market competitive rate